

# Troop Nine Handbook

*“Character – Service - Leadership”*

*www.troopnine.com*

Sponsored by:  
Community Church of Wilmette  
1020 Forest Avenue  
Wilmette, Illinois 60091



Klondike Derby



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## **Introduction**

The Community Church of Wilmette first chartered Troop 9 in 1956. The church was known at that time as the Wilmette Baptist Church. Troop 9 has always been open to all boys and adult leaders of all backgrounds who are willing to embrace the principles of the Scout Program.

Over its long history, Troop 9 has helped over sixty scouts attain the rank of Eagle Scout. This is a record well above the average for Troops across the Nation and at our local Council level.

Troop 9 has been recognized for the excellence of its program and its leadership. Our focus on Leadership Training and Development helps make our program strong and relevant to the interests of all Troop 9 Scouts.

In May of 1996, Troop 9 chartered Sea Explorer Ship Nine. Ship Nine is a High Adventure program for Scouts of high school through college age, and enjoys the support of the Wilmette Mariners, the Wilmette Harbor Association, Sheridan Shores Yacht Club, The Evanston Power Squadron, and Great Lakes Naval Training Command.

## Becoming a Member

Membership in Troop 9 is open to ALL boys who have completed the fifth grade of school and are between the ages of 11 and 18 or to those boys who are in the Cub Scout program and have successfully completed their Arrow of Light Award as a Webelos Scout.

Boys who meet these requirements –but are not yet a member of Troop 9- may attend Troop Meetings and participate in outdoor events. A parent or guardian must accompany any boy who is not yet a member of the Troop.

While working toward membership in the Troop, a boy can participate in Troop activities ONLY if an application to join Troop 9, properly filled out and signed by a parent or guardian, is on file with the Troop. This is due to insurance requirements of Boy Scouts of America.

Each application will not be forwarded to the local Scout Council Office for processing to become officially registered UNTIL a boy indicates he will join Troop 9. Dues should also be paid at this time.

We rely on each parent or guardian to arrange for all payments, as we would like the each Scout to focus on his Scouting path and progress. When a boy hands in his dues as a newly registered Scout, his parents or guardians MUST attend that Troop Meeting so that they can meet the Troop Staff and their son's Patrol Leader.

As soon as a boy becomes a member, so do his parents or guardians. Personal involvement of a Scout's parent(s) or guardian in Troop 9 activities is needed, expected, and even required for the Troop to function successfully. Further, there is a significant correlation between the degree of interest and involvement by a parent and his/her son's success in Scouting.

**The First Monday Meeting of each month includes a special segment for the parent or guardian of each Scout in Troop 9. Adults are strongly encouraged to attend this First Monday Parents' Meeting so adults can stay informed on all aspects of Troop 9 activities for the month and activity year ahead.**

## Activities

### *Troop Meetings*

Weekly Troop 9 meetings are convened at The Community Church of Wilmette on Mondays from 7:30pm to 8:30pm, as scheduled on the calendar. Meetings begin at 7:30 PM SHARP. Scouts should enter the church through the North door off of the alley parking lot. Scouts are not permitted in the meeting locations without an adult Troop Staff member present. Troop Meetings are only cancelled by the Scoutmaster (which is rarely done). After a Scout is registered, he is expected to attend most Troop activities. If a boy is going to be absent from a Troop activity, it is his responsibility to notify his Patrol Leader IN ADVANCE.

### *Scout Uniforms*

Scouts must wear a Class "A" uniform to all Troop meetings, and to all Scout sponsored events. Scouts are permitted to wear Class "B" uniform (T9 t-shirt) for the last Monday meeting each month and certain other designated activities. The uniform reflects the respect that we give to each other and to the Scouts of Troop 9 who have gone before us. Arrangements for uniforms should be addressed to the Troop 9 Scoutmaster or any Assistant Scoutmaster.

### *Camping*

Troop 9 is a camping troop. In addition to summer camp, there are overnight campouts almost every month of the year. For campouts the Troop leaves from the Community Church of Wilmette, 1020 Forest Avenue, either Friday evening or Saturday morning. Scouts should arrive 20 minutes before departure and should have eaten. The Troop usually returns the scouts to the Church on Sunday between noon and 1:00 PM. For emergency purposes, Parents Authorization Forms are required for all Scouts before they are allowed to attend any campout. These permission slips must be updated for each event.

Usually each Scout Patrol plans its own food menus, cooks as a group, and then cleans up afterwards. Menus are to be approved by the Scoutmaster in advance of the campout. Parents are encouraged to know and approve of what their son eats on campouts, as well as help them shop. A fully balanced menu is expected for every meal.

Because we are a camping Troop and also since the younger scouts learn from their senior examples, scouts should attend at least three (3) campouts per year, or two (2) campouts plus summer camp.

## **Patrols' Responsibilities**

Each Patrol should have a planning meeting and report to the Senior Patrol Leader (the "SPL") in advance of the campout. At the planning meeting, the Patrol should list the names of the Scouts attending the campout, and complete the menus for the campout. The list of Scouts attending and the menus must be reviewed and approved by the Scoutmaster. The equipment list should be submitted before the campout to the Assistant Senior Patrol Leader for Physical Arrangements. Overnight fees and permission slips will be collected in advance.

**Parents and guardians need to help coordinate and support a Scout's effort to make timely payments for all overnight fees. Parents and guardians help the Troop when they arrange for all medical and permission slips to be signed and turned in at least 1 week in advance of the campout or Troop 9 activity.**

## **Individual Scout's Responsibilities**

In order to attend the campout, each scout is expected to attend the Troop Meeting prior to the camping trip. If he cannot attend, he **MUST** talk with his Patrol Leader to see what happened in order to have a chance to go. He is expected to sign up in advance of the campout, and pay the fees and present the permission slip on time. A suggested Personal Camping Gear list follows later in this Handbook (see Page 18).

## ***High Adventure Program***

High Adventure Trips are an ongoing part of the troop. Trips were taken to: the National Scout Jamboree in 1997, 2001, 2005 and 2010; the Philmont Scout Ranch in New Mexico in 1999, 2001, 2005 and 2011; the Blair Atholl Jamborette in Scotland in 2006; and the Sea Base High Adventure Base in Florida in 2001, 2002, and 2003. Ideas for the Trip must first be brought up with the Troop Committee. A complete medical form signed by both parents and doctor is required for all High Adventure participants. Adult participation is needed and encouraged.

## ***Junior Leader Council Meetings (JLC)***

The Troop Staff meets each month. The Staff consists of the Scoutmaster, Assistants, Committee Chairman, Senior Patrol Leader, Assistant Senior Patrol Leaders, Quartermaster, Troop Instructors, Troop Guides, and Patrol Leaders.

Separate JLC meetings are typically scheduled. These are meetings for boy leaders, and not all scouts.

## ***Honors Events***

Certain **High Adventure** opportunities are identified as Honors Events. Honors Events are a reward for our most outstanding scouts. The events are designed to be not just fun, but **THRILLING!** To qualify for participation in an Honors Event, a scout must:

*Requirements for Honor Events (continued...)*

- 1) Demonstrate Advancement by one of the following
  - a) Attain the rank of Life or Eagle Scout
  - b) Advance in rank to First Class or Star within the previous 12 months.
  - c) Earn 6 or more merit badges within the previous 12 months.
- 2) Sell 60 or more Pancake Breakfast tickets
- 3) Participate in our sponsor's Scout Sunday non-denominational worship service in February
- 4) Participate in the First Aid Meet in February/March
- 5) Demonstrate Scout Spirit in all of the following:
  - a) Attend at least 75% of all Troop meetings and Troop functions.
  - b) Be an exemplary Scout such that he has the confidence of the Scoutmaster and the Troop Committee

### ***Sea Scout Ship Nine***

Ship Nine is the Venturing / High Adventure Program of Troop 9. Scouts who have attained the Rank of Life Scout and are 14 or older (but younger than 21) may join at the invitation of the Ship's Quarterdeck. Ship Nine sails out of Wilmette Harbor every Tuesday night during the summer months, and meets according to its own schedule during the rest of the year. Ship Nine provides a recreational sailing and sail training program as well as the traditional Sea Scout Advancement Program, which culminates in the Quartermaster Award. The Sea Scouting Program is supported by virtually every Sailing and Boating organization on the North Shore, including the Naval Training Command at Great Lakes.

### ***Brownsea Junior Leader Training***

Members of Troop 9's JLC who show outstanding leadership potential are invited by the Troop Committee to attend the Brownsea Junior Leader Training at Camp Ma-Ka-Ja-Wan. The course runs in June, and costs approximately \$300. The summer between the 7th and 8th grades is preferred for this special experience on leadership.

## **Uniforms: Class A and Class B**

All Scouts are required to wear a Scout uniform at the Troop Meetings and most Troop activities. Scouts are expected to bring their copy of the Official Boy Scout Handbook, Merit Badge Notebook (red binder), notepaper, and a pen or pencil to every Scout meeting.

### ***Class 'A' Uniform***

Coded as "A" (Class 'A') on the calendar, this includes:

- Official Boy Scout shirt with all insignia and shoulder tabs
- Official Boy Scout trousers and BSA approved belt
- Neckerchief (1<sup>st</sup> one is provided by the Troop) and neckerchief slide.
- Gym shoes and socks (hard-soled shoes should be worn at formal events).

## ***Class 'B' Uniform***

Coded as "B" (Class 'B') on the calendar, this includes:

- Scout T-shirt (Troop 9 T-shirt is preferred)
- Scout pants, Scout shorts, or jeans

The Troop realizes that the cost of the uniform is high, so the Patrol Leaders' Council permits newly registered scouts to attend meetings wearing at least the official shirt, shoulder tabs, neckerchief and neckerchief slide, for their first six months. When the scout either achieves the Tenderfoot rank or attends summer camp, whichever comes first, a full uniform is recommended.

Upon joining the Troop, each Scout will receive an official Troop 9 neckerchief. This is the only Troop 9 neckerchief that the scout will receive. If a replacement is needed, a \$15.00 fee will be charged. Scouts should wear either the Troop 9 neckerchief or the ceremonial scarf of a special Scout event they have attended (such as the National Jamboree).

**Uniforms and Insignia may be purchased at the Scout Trading Posts located at: 2745 Skokie Valley Road, Highland Park; 600 Wheeling Road, Mt. Prospect; and (usually, but not always) at Tom Thumb Hobbies and Crafts, 1026 Davis Street, Evanston.**

## **Proper Scout Behavior**

Troop 9 Scouts are expected to conduct themselves at all times in a manner consistent with the Scout Oath and the Scout Law.

It is expected that Scouts always:

- Treat others and themselves with respect,
- Protect and care for property and the environment, and
- Work to better the good of Troop 9 and the community.

It is expected that all scouts respect the boy and adult leaders, and that the boy and adult leaders respect all of the scouts. Disagreements or misunderstandings are to be reported to the appropriate leaders within the Troop. In the unlikely event that a serious problem is realized, a scout's parent may need to be involved, and they may be asked to retrieve their son from the scout activity.

Please know that Troop 9 Scouts have a long tradition of behavior consistent with the Scout Oath and Scout Law, and a long tradition of behavior consistent with the development of character.

## ***Consideration for the Community Church of Wilmette***

There are several items that the Scouts can help with to ensure that we treat the Community Church of Wilmette and its neighbors with respect.

- Scouts must go DIRECTLY home after troop meetings are activities. Normally, boys should arrive home no later than 8:45 PM. Parents who drive their sons should arrive at the church no later than 8:25 PM to pick up their sons. Parents should not tolerate loitering outside the meeting place or any other locations in the neighborhood of the Church.

- Do not knock on the door or ring the doorbell if the door is locked. Instead, walk around and tap on the basement window of the meeting room. We should not disturb the church staff if the door is locked.
- Scouts must be quiet as we load or unload the trailer or prepare to leave for campouts. We do not want to disturb the neighbors in the area.

## **Dues and Finances**

Dues are paid annually at the first meeting in September and cover a period from September through August. Dues may be paid either by cash or by check, payable to: "Troop 9, BSA." Dues are \$50.

The cost of running our Troop program is approximately \$400 per scout. We are able to finance those expenditures through dues and our famous annual fundraiser— The Pancake Breakfast.

### ***Camping Fees***

Weekend camping trips are self-supporting, and costs cover food and special fees. Fees **MUST** be paid in full at the Troop Meeting indicated on the permission slip. Payments for all campouts are due the Monday prior to the event and are non-refundable after that date. This money would still be owed if the Scout signed up for the campout, still had not paid by the prior Monday, and then cancelled. Refunds are typically not possible after the deadline since the planning has taken place and the expense of the campout, meals, equipment, and activity feeds have already incurred. Refunds for unexpected absences like a death in the family, injury, etc. will be considered on a case-by-case basis

### ***Pancake Breakfast Fundraiser***

The Pancake Breakfast is as old as Troop 9. And Troop 9's Pancake Breakfast is the best in town. It is traditionally scheduled for the first Saturday in December. Save this date!

With more than 1,000 meals served, The Pancake Breakfast is an event of serious proportion and preparation that requires every scout's (and every parent's) support, cooperation, and participation. Even though we have incredible support from Troop 9 Alumni, some of who travel to Wilmette from out of state just for the event. Even if attendance were not mandatory—ask any Scout in Troop 9:

**The Pancake Breakfast is more than a Wilmette tradition: IT IS A BLAST!**

## ***Annual Friends of Scouting (“FOS”)***

FOS is the annual fund raising campaign by the Northeast Illinois Council (NEIC”). It costs approximately \$150.00 per year for the Council to provide one year of quality program for each Scout. The Troop 9 annual registration fee (\$50.00 per Scout) is submitted annually with a Scout’s membership form directly to the National BSA office in Texas.

An adult’s contribution to the annual FOS provides funding for the Council’s support of Packs and Troops within the NEIC. The annual campaign for FOS targets funding for:

- Local programs and activities which are among the lowest cost in the nation;
- Sickness, accident, and liability insurance to protect Scouts and adult leaders;
- Multiple camp facilities in Illinois and Wisconsin for year-round outdoor programs;
- The professional NEIC staff who counsel, guide, and motivate volunteer leaders; and
- Camp scholarships, uniforms, and annual dues for at-risk youth interested in Scouting

Troop 9 encourages 100% participation by all Scout families in FOS. We ask all parents to fund \$150 per Scout, or \$125 per Scout if the family has more than one Scout in Troop 9.

## **Communication**

### ***Website and E-mail***

The primary communication tool is the Troop 9 website at [www.troopnine.com](http://www.troopnine.com). Schedule and event information are provided at the Fall and Winter kick-off meetings. E-mails are also sent once a week for reminders and schedule changes. Parents and Scouts should review these mailings as soon as they arrive. The e-mail address for the troop is [troopnine@troopnine.com](mailto:troopnine@troopnine.com).

### ***First Monday Meetings for Parents***

**The first meeting of every month includes a dedicated time for the adult leadership of Troop 9 to communicate directly with parents. We are here to inform, educate, address concerns, and answer questions. We encourage at least one Scout parent to attend each First Monday parent meeting.**

### ***Telephone Calls***

Each scout should call his Patrol Leader if he cannot attend a regularly scheduled meeting. At times, scouts will also receive reminder calls from Patrol Leaders. It has been requested by the Troop Committee that scouts and parents refrain from calling past 9:00 PM on weeknights, and no earlier than 9:00 AM on weekends.

## Advancement

A scout is expected to earn a minimum of one Rank during each twelve (12) month period beginning from his date of joining until he reaches First Class. After First Class, a scout is expected to earn a minimum of two (2) Merit Badges in each twelve-month period. It is the responsibility of the parents to keep informed on their son's advancement progress. If there are any questions, the parent or scout should contact the Advancement Chairman. The Advancement Chairman maintains a current list of Merit Badge Counselors.

Individual Scout advancement information can be viewed online at [www.troopmasterweb.com](http://www.troopmasterweb.com). Please contact the Advancement Chairperson to obtain a user ID and password to access this information.

If, in the view of the Scoutmaster, advancement requirements are too difficult for a particular scout to handle or there are some extenuating circumstances, he may modify or waive the requirements on a case-by-case basis.

Parents are not permitted to sign off in their son's Scout Handbook. The Scoutmaster, the Assistant Scoutmaster, the official Merit Badge Counselor, or the Committee Chairperson may sign requirements in the book.

### *Blue Cards and Earning Merit Badges*

The advancement program requires scouts to earn a total of 21 Merit Badges in varying fields to achieve the rank of Eagle Scout. Of the 21 badges, 12 are required, leaving the balance as optional work stressing hobbies or possible vocations.

This is how the blue card system works in earning merit badges:

- A scout should decide on a merit badge to work on.
- The scout obtains a Blue Card from the Advancement Chair. The Scoutmaster must sign the Blue Card before starting the merit badge.
- The scout takes the responsibility to contact a merit badge counselor and complete the requirements. Scouts must attend Merit Badge sessions with a buddy. Scouts, and not their parents, must be the one to contact the Merit Badge Counselor to arrange for an appointment. Some merit badges will be worked on as part of troop activities.
- Make sure that the counselor signs the Blue Card in each section and enters the date the merit badge was completed.

**- Blue cards are your official record of earning a merit badge. You must keep your blue cards and present them when completing your Eagle Requirements.**

- The Merit Badge Counselor will keep one section of the blue card. This can be used for verification in case you lose your blue card.

- Turn in the remaining two sections to the Advancement Chairperson. The merit badge will be recorded and the troop will keep one section of the blue card, which can also be used for verification in case you lose your blue card.
- The Advancement Chairperson will return the scouts section of the blue card, and he should store this in his red binder.

Parents in the Troop are encouraged to work with scouts in the Troop as Merit Badge Counselors. A parent may not sign their son's Merit Badge work, though.

### ***Scoutmaster's Conference***

A scout who needs a Scoutmasters Conference must request one at least two weeks in advance of a Board of Review. Due to the busy nature of Troop Meetings, the Conference may occur outside of the Troop Meetings. Class 'A' uniforms must be worn.

### ***Boards of Review***

The Board of Review is the last requirement for all ranks. Parents, Adult Leaders (but not Scoutmaster or Assistant Scoutmasters), and Senior Scouts participate in the Board of Review to discuss the progress that the scout is achieving.

A Board of Review is scheduled on the calendar to coincide with the Courts of Honor. Class 'A' uniforms MUST be worn and the Scout Handbook must be completely signed off. A scout MUST request a Board of Review at least two weeks in advance.

### ***Courts of Honor***

Merit Badges, Ranks, and other special awards are recognized in ceremonies at Courts of Honor. There are typically three or four Courts per year. These are important family events, and ALL family members are welcome. Not only does a scout get full recognition of his work, but also Courts are planned as a social event for the entire family.

All Ranks and Merit Badges must be turned in at the Board of Review in order to be presented at the Court of Honor.

## **MA-KA-JA-WAN Summer Camp**

Summer Camp at Ma-Ka-Ja-Wan is a Troop 9 tradition. Scouts may choose to camp for either 1 or 2 weeks. The dates vary from year to year, but will be announced in early Spring. Typically, the last week of July and the first week of August are chosen.

Ma-Ka-Ja-Wan Scout Reservation is operated by the Northeast Illinois Council, BSA. It is located about 5½ hours north of Wilmette near Pearson, Wisconsin. Directions and a map will be distributed in the spring.

At camp, the scouts stay in tents with wood floors, two scouts per tent. They can participate in a wide range of activities, including well-supervised aquatics, Scoutcraft, and outdoor activities usually associated with Scout Camp.

The cost of camp includes meals while at camp, but scouts will also need personal funds for meals en route, souvenirs, and possibly for special activities, such as a trail ride, which will be announced with the full program details. Camperships to help with the cost of camp are available.

Parents are welcome to visit camp while their scouts are there. Opportunities for adult leadership are also available. Please contact the Scoutmaster if you would be interested.

### ***Merit Badge Program at Camp***

Merit Badge opportunities, while not the entire camp program, are an integral part of the Ma-Ka-Ja-Wan experience. It is the recommendation of the Council Boy Scout Outdoor Committee that no scout come to camp exclusively to earn Merit Badges. There are just too many other camp experiences to be sampled. Each scout should determine what Merit Badges he wants to work on before he goes to camp. Many Merit Badges cannot be completed at camp without some prior work or preparation. The scout should bring a signed note from his home Merit Badge Counselor or Scoutmaster as evidence of work completed. Many Merit Badges do not have scheduled times. Certain Merit Badges have regular sessions and a schedule will be available.

### ***Trailblazer Program at Ma-Ka-Ja-Wan***

This program provides first year campers and new scouts the opportunity to become familiar with the camp program while working on requirements for advancement up to First Class. This is a great way for scouts new to Ma-Ka-Ja-Wan to get involved and decide what they want from camp next year, while at the same time working on rank advancement.

**What is it?** The Trailblazer Program is our attempt to aid scouts in advancing from Tenderfoot to First Class during their stay at camp. As big a challenge as this may sound, it can be accomplished with prior planning and determination.

**How to Participate:** **Prior to camp,** a table of camp program areas and ranks will be provided. In each box are the requirements for that rank that may be worked on at that area. This will aid scouts in knowing where to go and what they need to accomplish. Scouts must follow the schedule they will be given to avoid conflicts with Merit Badge sessions.

## ***Advancement***

Ma-Ka-Ja-Wan offers our scouts many advancement opportunities, which are not readily available back home. The out-of-doors is a natural place for Scouts to develop skills and gain knowledge in areas not usually available in the regular meeting place.

Advancement at Ma-Ka-Ja-Wan is based on five general steps:

**Preparation:** No better place than Ma-Ka-Ja-Wan.

**Qualification:** Thorough examination by unit adult and youth leaders.

**Review:** Camp staff can assist you with Boards of Review.

**Recognition:** A Court of Honor in early October.

**Recorded:** Advancement records from camp are forwarded to the Council Office.

Partial advancement on Merit Badges earned at camp may be completed at home through the usual unit advancement program with a registered Merit Badge Counselor.

## Parents Responsibilities

Parents are an integral part of the running of the troop. It is impossible for the scoutmaster to do all of the work required. Each parent should volunteer for at least one job, and perhaps several if time permits. See the Committee Chairperson to find out what is needed. Some examples are given below.

### *Monday Meetings*

The leader for a given meeting could always use some help in assisting with the evening's topic. Parents may be assigned certain week(s) during the year to assist the Scoutmaster.

### *Campouts*

Beyond the need to assist with transportation, parents are encouraged to attend campouts. We need to have Assistant Scoutmasters and additional parents for each campout, in addition to the Scoutmaster, for proper supervision.

Parents are responsible for getting the scouts to and from each overnight. These are usually within 150 miles of Wilmette, and drivers are certainly welcomed — and encouraged — to spend the weekend with their son. However: ***Every family is required to drive to at least one campout.***

Transportation of personal gear and equipment for overnights is usually handled by the Troop.

### *Troop Committee*

The Troop Committee meets monthly on the first Thursday (or alternative date) at 7:30 pm at the Wilmette Community Church. Additional meetings may be called as deemed necessary. The Committee consists of the Scoutmaster, Assistants, Committee Chairperson, Sub-Committee Chairs, and any interested or invited parents.

At least one parent or guardian of a scout in Troop 9 may be asked to serve in some capacity in the Troop Committee in order to: share the burden and responsibility equitably; involve the parents in the Troop activities; and to make everyone aware and knowledgeable of the Troop's events and programs. The Troop Committee has been subdivided into permanent subcommittees. The Troop Committee Chairman is the person responsible for the smooth running of the adult segment of our Troop. A member of each sub-committee is expected to attend the monthly Committee Meeting.

### **Finance & Records**

Keeps the minutes of Troop Committee Meetings; helps in the preparation of the Troop Handbook; handles ALL Troop funds; provides ideas and organization for fundraising events; and finally, the Recorder, with the help of the Troop Historian and Membership Subcommittee, begins the building and maintaining of a list of Troop 9 Alumni.

### **Advancement**

Keeps all advancement records; sets up the Boards of Review; helps to plan the Courts of Honor; obtains the proper awards for scouts; works with the Troop Librarian in building and maintaining a Troop Library of Merit Badge Pamphlets; and serves as a resource pool for Merit Badge Counselors and Eagle Project Advisors.

### **Camping**

Establishes and maintains a file on camping places available to the Troop; sends reservation forms to campgrounds chosen by the Troop; obtains camping permits from our Council office; collects camping fees from scouts when required; along with the Troop Scribe and Senior Patrol Leader keeps a record of scouts and drivers going on campouts; works with Transportation Subcommittee in setting up an emergency telephone network when the Troop goes camping; promotes, sells and manages the Summer Camp, and High Adventure programs. Maintains a current file on all of the cars driven by Troop 9 parents and guardians for emergency purposes; aids the campout coordinators with prospective drivers; verifies that all drivers meet BSA guidelines with insurance coverage of \$50,000/\$100,000 Public Liability and \$5,000 Property Damage.

### **Equipment & Facilities**

Assists the Assistant Senior Patrol Leader for Physical Arrangements and the Patrol Quartermasters in inventory, storage, and repair of Troop equipment; helps maintain the scout office and meeting rooms in good repair; recommends purchases of new equipment to the Troop Committee; and works with the Community Church of Wilmette for the use of their facilities for Troop functions.

### **Recruitment of New Members**

Makes sure all new prospective families visit a Troop Meeting to become familiar with the Troop and Scouting; handles Troop recruiting plans; coordinates activities with the Cub Scout Packs and new Webelos Dens by working with the Den Chiefs; follows up on scouts who leave the Troop and/or have a high level of absenteeism; helps in the presentation and preparation of the Troop Charter; and works with the Troop Scribe to keep an accurate set of records on each scout in the Troop.

### **Troop 9 Advocate**

Works to maintain positive relationship between the Troop, the Unit Commissioner, and the District Executive (Potawatomi), and the Northeast Illinois Council of the BSA. Available to provide direct support to the Scoutmaster and ASM's when requested. Helps to plan and run activities that the Troop Committee or Patrol Leaders Council initiates; builds a file of interesting activities that could be suggested to the Patrol Leaders Council that enhance their programs.

# Appendix

## *Personal Camping Gear*

The items in this list are suggestions for items that should be brought on a campout. Many can be homemade. Parents should remember to label all of the scout's clothing and personal items with his name.

<p><b>Required Items</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Class B Scout Uniform</li><li><input type="checkbox"/> Pack or Duffel Bag</li><li><input type="checkbox"/> Sleeping Bag or 2-3 Blankets</li><li><input type="checkbox"/> Foam Pad or Air Mattress</li><li><input type="checkbox"/> Nalgene Water Bottle</li><li><input type="checkbox"/> Cup-Bowl-Plate</li><li><input type="checkbox"/> Knife-Fork-Spoon</li><li><input type="checkbox"/> Flashlight &amp; Extra Batteries</li><li><input type="checkbox"/> Sweater &amp; Coat (WEAR THEM)</li><li><input type="checkbox"/> Poncho or Raincoat with Hat</li><li><input type="checkbox"/> Hiking Shoes or Boots (WEAR)</li><li><input type="checkbox"/> Pair of Sneakers</li><li><input type="checkbox"/> Extra Pair of Long Pants</li><li><input type="checkbox"/> Extra Socks</li><li><input type="checkbox"/> Underwear</li><li><input type="checkbox"/> Swimsuit</li><li><input type="checkbox"/> Sleep wear</li><li><input type="checkbox"/> Bar Soap in Plastic Container</li><li><input type="checkbox"/> Toothbrush &amp; Toothpaste</li><li><input type="checkbox"/> Comb or Brush</li><li><input type="checkbox"/> Washcloth &amp; Towel</li><li><input type="checkbox"/> Boy Scout Handbook</li><li><input type="checkbox"/> Pencil &amp; Paper</li></ul> <p>For Cold Weather Camping</p> <ul style="list-style-type: none"><li><input type="checkbox"/> An extra sleeping bag or blanket</li><li><input type="checkbox"/> Extra layers of clothes</li></ul>	<p><b>Optional Items</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Watch or Alarm Clock</li><li><input type="checkbox"/> Compass</li><li><input type="checkbox"/> Scout Knife</li><li><input type="checkbox"/> Camera &amp; Film</li><li><input type="checkbox"/> Notebook</li><li><input type="checkbox"/> Mosquito Repellant (non-aerosol)</li><li><input type="checkbox"/> Sun Block</li><li><input type="checkbox"/> Merit Badge Books</li><li><input type="checkbox"/> Pillow</li></ul> <p><b><i>Prohibited Items</i></b> <i>FIREWORKS</i> <i>FIREARMS</i> <i>TOBACCO</i> <i>DRUGS OR ALCOHOL</i> <i>RADIOS, IPOD, VIDEO IPOD</i> <i>ANY ELECTRONIC GAMES</i> <i>AEROSOL SPRAY CANS</i> <i>SHEATH KNIVES</i> <i>LIGHTERS OF ANY KIND</i></p> <p><b>SCOUTS FOUND WITH ANY OF THE ABOVE ITEMS WILL HAVE THEIR PARENTS NOTIFIED AND WILL BE SENT HOME.</b></p>
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*Merit Badges Likely to be Covered in this Program*

<b>EAGLE REQUIRED MERIT BADGES</b>		
Emergency Preparedness	Citizenship in the Community	Personal Fitness
Safety	Citizenship in the Nation	Personal Management
First Aid	Citizenship in the World	Family Life
Camping	Swimming	Lifesaving
Communications	Hiking	Cycling
<b>OTHER MERIT BADGES</b>		
Pioneering	Cooking	Orienteering
Soil & Water Conservation	Fire Safety	Climbing
Salesmanship	Finger Printing	Skiing
Backpacking	Crime Prevention	Wilderness Survival
<b>ELEVEN SKILLS OF LEADERSHIP</b>		
Understanding the Needs and Characteristics of the Group	Knowing and Using the Resources of the Group	Communicating
Planning	Controlling Group Performance	Evaluating
Setting the Example	Sharing Leadership	Counseling
Representing the Group	Effective Teaching	

### ***Phone Numbers***

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